# Oracle FLEXCUBE Direct Banking Release 12.0.0 Retail Customer Services Transaction Dashboard User Manual



Part No. E52305-01

# **Table of Contents**

1. Transaction Host Integration Matrix	3
2. Introduction	4
3. Initiated Transactions	5
4. View Drafts/ Templates	12
5. Business User Authorization	19
5.1. Authorize transaction	27
5.2. Reject transactions	29
5.3. Send To Modify	31
6. View Transactions	35
7. Transactions to Release	41



# 1. Transaction Host Integration Matrix

## Legends

NH	No Host Interface Required.
*	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
Transaction Dashboard	NH	*
View Transactions	NH	*
Transactions To release	NH	*



### 2. Introduction

The dash board of a business user displays all the transactions that have been initiated or any action has been taken on the transaction by the user.

The Authorization transaction is useful in case of a business user needs to get its transactions authorized by a higher authority. The authorization transaction helps reduce the level of risk and increase the security thereby reducing the chances of wrong transactions being authorized by a corporate user with wrong amount or wrong data.

Business user Authorization works on the Maker Checker concept wherein a maker i.e. initiator of the transaction initiates the transaction. The rule is created stating what type of transactions will go for authorization to what level of authorizers. Thus the transactions are available for authorization to the respective authorizers.

The types of Authorizations are defined on day zero like sequential or non sequential Authorization depending upon the number of Authorizers. While creating the rules for authorization one can also define the number of authorizers in a list for authorization.

The Business user Authorization transaction includes transactions like Initiated transactions, View transactions, View Drafts and Templates, View Authorization Transactions.



## 3. Initiated Transactions

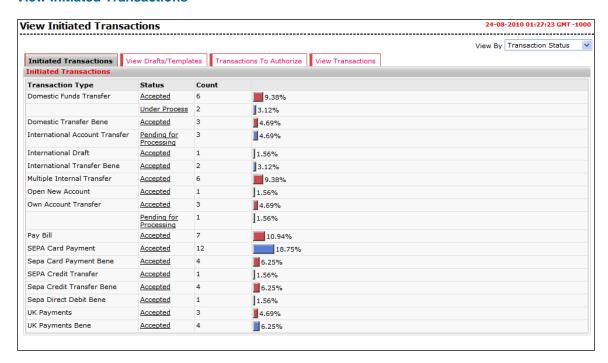
This transaction displays all self initiated transactions along with the current status of the transactions & number of transaction count for each type with specific status.

#### To view initiated transactions

- 1. Log on the **Internet Banking** Application
- 2. Navigate through the menus to **Transaction Activities > Transactions.** The system displays **View Initiated Transactions** screen.



#### **View Initiated Transactions**



#### **Field Description**

Field Name	Description		
Initiated Transaction	Initiated Transactions		
Transaction Type	[Display] This column displays the list of transactions.		
Status	[Display] This column displays the status of transactions.		
Count	[Display]  Number of transaction for each transaction type with same status.		
Graph	[Display] This column displays the count as a graph.		

3. Click the hyperlink of the status. The system displays **search initiated transactions** screen.

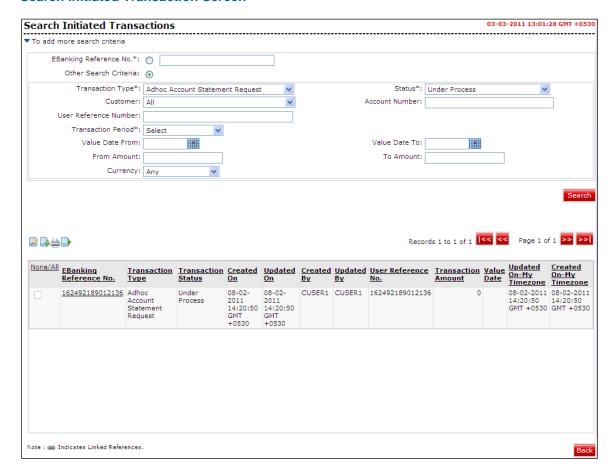
The status of transaction can be:

- Initiated
- · Semi Authorized
- · Rejected by Host
- Authorized
- Deleted



- Accepted
- · Rejected by Authorizer

#### **Search Initiated Transaction Screen**



#### **Field Description**

Field Name	Description
Search By	
EBanking Reference Number	[Radio Button, Input] Select the radio button and enter the ebanking reference number of the transaction.
Other Search Criteria	[Radio Button] Select the radio button search by other search criteria.
Transaction Type	[Dropdown] Select the transaction type from the list.
Status	[Dropdown] Select the status from the list.



Field Name	Description
Customer	[Dropdown] Select the customer id from the list.
Account Number	[Input] Type the account number.
User Reference Number	[Input] Type the user reference number.
Transaction Period	[Dropdown] Select the period in which the transaction was initiated. Values:  • Last 1 Day • Last 6 Months • Last n Transactions Custom Date
From Date	[Date picker] Enter the date from to search by date range. From Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
To Date	[Date picker] Enter the To Date to search by date range. To Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
Value Date From	[Date picker] Enter the Value Date From to search by value date range.
Value Date To	[Date picker] Enter the Value Date To to search by value date range.
From Amount	[Input] Enter the From Amount to search by amount range.
To Amount	[Input] Enter the To Amount to search by amount range.
Currency	[Dropdown] Select the currency from the list.
Search Results	



Field Name	Description
EBanking Reference Number	[Display] This column displays the EBanking Reference Number of the Transaction.
Transaction Type	[Display] This column displays the Name of the Transaction.
Transaction Status	[Display] This column displays the status of the Transaction.
Created On (Entity Time zone)	[Display] This column displays the Date of creation of the Transaction as per the entity time zone.
Created On (My time zone)	[Display] This column displays the Date of creation of the Transaction as per the user's preferred time zone.
Updated On	[Display] This column displays the Date of update of the Transaction.
Created By	[Display] This column displays the User id with which the Transaction is created.
Updated By	[Display] This column displays the User id with which the Transaction is updated.
User Reference Number	[Display] This column displays the User Reference no of the Transaction.
Value Date	[Display] This column displays the Value date of the Transaction.
Updated on My Time zone	[Display] This column displays the date, time and time zone details of the transaction update.
Created on My Time zone	[Display] This column displays the date, time and time zone details of the transaction Created.
Source Branch code	[Display] This column displays the Source branch code of the transaction.



Field Name	Description
Customer ID	[Display] This column displays the customer id of the user.
Transcation Id	[Display] This column displays the transaction id of the transcation.
Template Type	[Display] This column displays the type of temaplte if the transaction is saved as a template

- 4. The additional search criteria fields and additional search result fields are displayed as per the transaction type selected.
- 5. Click the **E-banking reference number** hyper link. The system displays the View initiated transaction screen.



#### **View Initiated Transactions**



6. Click the **Back** button to return to the previous screen.



# 4. View Drafts/ Templates

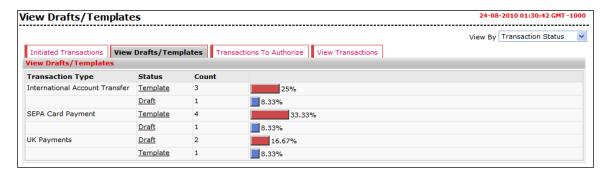
View Drafts / templates Tab displays the transactions for which you have created drafts or templates. You can see the drafts and templates' and use them to initiate the transactions from this screen. The difference between saving as template and saving as a draft is that while saving as draft you can save without entering complete details but while saving as a template you cand save as a template only after entering completely correct details.

#### To view transactions

- 1. Logon to Internet Banking application
- 2. Navigate through the menu to **Dashboard >View Transactions**. The system displays the **View Transactions** screen



#### **View Transactions**



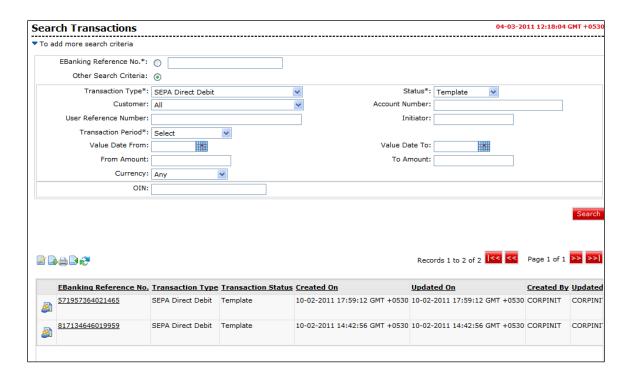
#### **Field Description**

Field Name	Description
View Drafts/ Templa	ates
Transaction type	[Display]
	This column displays the transaction type
Status	[Display]
	Displays the status of transactions.
	Click on the hyperlink to display the search results as per search criteria for the selected transaction.
	The status of transaction can be:
	Initiated
	Semi Authorized
	Rejected by Host
	Authorized
	• Deleted
	Accepted
	Rejected by Authorizer
Count	[Display]
	Number of transaction for each transaction type with same status.
Graph	[Display]
	Displays the count as a graph.

3. Click on the **status** of the transaction. The system displays the **Search Authorization Transactions** screen.

#### **Search Authorization Transactions**





#### **Field Description**

Field Name	Description
Search By	
EBanking Reference Number	[Radio Button, Input]
	Select the radio button and enter the ebanking reference number of the transaction.
Other Search Criteria	[Radio Button]
	Select the radio button search by other search criteria.
Transaction Type	[Dropdown]
	Select the transaction type from the list.
Status	[Dropdown]
	Select the status from the list.
Customer	[Dropdown]
	Select the customer id from the list.
Account Number	[Input]
	Type the account number.
User Reference Number	[Input]
	Type the user reference number.



Field Name	Description
Transaction Period	[Dropdown] Select the period in which the transaction was initiated. Values:  • Last 1 Day • Last 6 Months • Last n Transactions Custom Date
From Date	[Date picker] Enter the date from to search by date range. From Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
To Date	[Date picker] Enter the To Date to search by date range. To Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
Value Date From	[Date picker] Enter the Value Date From to search by value date range.
Value Date To	[Date picker] Enter the Value Date To to search by value date range.
From Amount	[Input] Enter the From Amount to search by amount range.
To Amount	[Input] Enter the To Amount to search by amount range.
Currency	[Dropdown] Select the currency from the list.
Search Results	
EBanking Reference Number	[Display] This column displays the EBanking Reference Number of the Transaction.
Transaction Type	[Display] This column displays the Name of the Transaction.
Transaction Status	[Display] This column displays the status of the Transaction.



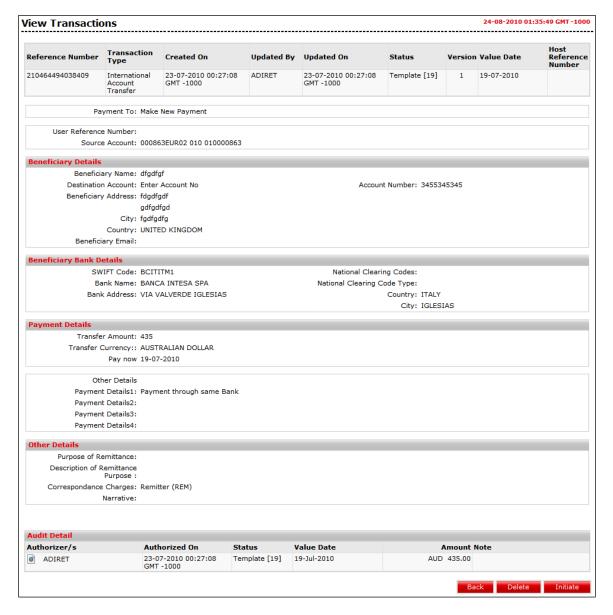
Field Name	Description
Created On (Entity Time zone)	[Display] This column displays the Date of creation of the Transaction as per the entity time zone.
Created On (My time zone)	[Display] This column displays the Date of creation of the Transaction as per the user's preferred time zone.
Updated On	[Display] This column displays the Date of update of the Transaction.
Created By	[Display] This column displays the User id with which the Transaction is created.
Updated By	[Display] This column displays the User id with which the Transaction is updated.
User Reference Number	[Display] This column displays the User Reference no of the Transaction.
Value Date	[Display] This column displays the Value date of the Transaction.
Updated on My Time zone	[Display] This column displays the date, time and time zone details of the transaction update.
Created on My Time zone	[Display] This column displays the date, time and time zone details of the transaction Created.
Source Branch code	[Display] This column displays the Source branch code of the transaction.
Customer ID	[Display] This column displays the customer id of the user.
Transcation Id	[Display] This column displays the transaction id of the transcation.
Template Type	[Display] This column displays the type of temaplte if the transaction is saved as a template



- 4. The additional search criteria fields and additional search result fields are displayed as per the transaction type selected.
- 5. Click the **E banking Reference Number**. The system displays the **View transaction**. screen



#### **View Transactions**



6. Click the **Back** button to return to the Dashboard

OR

Click the **Delete** button to delete the Template/ Draft. The system displays the verify and confirm screen for delete.

OR

Click the **initiate** button to initiate the transaction with the displayed template/ Draft. The system displays the respective initiate transaction screen with the template / Draft details.



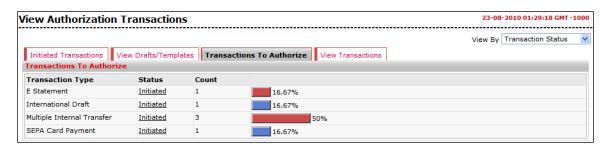
## 5. Business User Authorization

An Authorizer can view the transactions pending for their authorization using this transaction. Authoriser can authorize, reject or Send the transaction back for modification.

#### To Authorize a transaction.

- 1. Logon to the **Internet Banking** application.
- 2. Navigate through the menus to **Transaction Activities > Transactions > Transactions to Authorize**. The system displays the **Transactions to Authorize** screen.

#### **Transaction to Authorize**





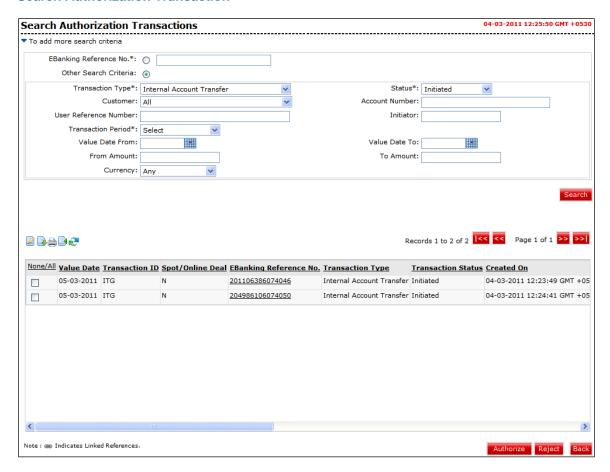
## **Field Description**

Field Name	Description
Transaction	[Display]
	Gives the list of transaction.
Status	[Display]
	Displays the status of transactions.
	Click on the hyperlink to display the search results as per search criteria for the selected transaction.
	The status of transaction can be:
	Initiated
	Semi Authorized
	Rejected by Host
	Authorized
	Deleted
	Accepted
	Rejected by Authorizer
Count	[Display]
	Number of transaction for each transaction type with same status.
Graph	[Display]
	Displays the count as a graph.

3. Click the status link of the transaction. The system displays the **Search Authorization Transactions** screen.



#### **Search Authorization Transaction**



#### **Field Description**

Field Name	Description
Search By	
EBanking Reference Number	[Radio Button, Input] Select the radio button and enter the ebanking reference number of the transaction.
Other Search Criteria	[Radio Button] Select the radio button search by other search criteria.
Transaction Type	[Dropdown] Select the transaction type from the list.
Status	[Dropdown] Select the status from the list.
Customer	[Dropdown] Select the customer id from the list.



Field Name	Description
Account Number	[Input] Type the account number.
User Reference Number	[Input] Type the user reference number.
Transaction Period	[Dropdown] Select the period in which the transaction was initiated.  Values:  • Last 1 Day  • Last 6 Months  • Last n Transactions  Custom Date
From Date	[Date picker] Enter the date from to search by date range. From Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
To Date	[Date picker] Enter the To Date to search by date range. To Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
Value Date From	[Date picker] Enter the Value Date From to search by value date range.
Value Date To	[Date picker] Enter the Value Date To to search by value date range.
From Amount	[Input] Enter the From Amount to search by amount range.
To Amount	[Input] Enter the To Amount to search by amount range.
Currency	[Dropdown] Select the currency from the list.
Search Results	
EBanking Reference Number	[Display] This column displays the EBanking Reference Number of the Transaction.



Field Name	Description
Transaction Type	[Display] This column displays the Name of the Transaction.
Transaction Status	[Display] This column displays the status of the Transaction.
Created On (Entity Time zone)	[Display] This column displays the Date of creation of the Transaction as per the entity time zone.
Created On (My time zone)	[Display] This column displays the Date of creation of the Transaction as per the user's preferred time zone.
Updated On	[Display] This column displays the Date of update of the Transaction.
Created By	[Display] This column displays the User id with which the Transaction is created.
Updated By	[Display] This column displays the User id with which the Transaction is updated.
User Reference Number	[Display] This column displays the User Reference no of the Transaction.
Value Date	[Display] This column displays the Value date of the Transaction.
Updated on My Time zone	[Display] This column displays the date, time and time zone details of the transaction update.
Created on My Time zone	[Display] This column displays the date, time and time zone details of the transaction Created.
Source Branch code	[Display] This column displays the Source branch code of the transaction.
Customer ID	[Display] This column displays the customer id of the user.



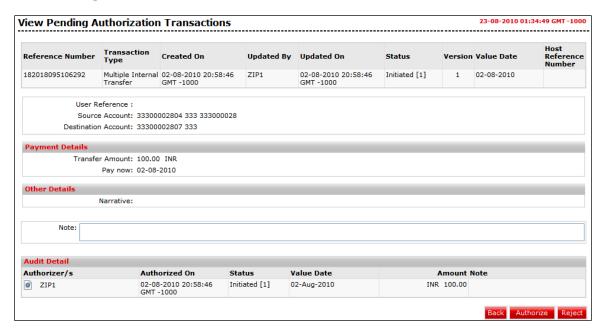
Field Name	Description
Transcation Id	[Display] This column displays the transaction id of the transcation.
Template Type	[Display] This column displays the type of temaplte if the transaction is saved as a template

- 4. The additional search criteria fields and additional search result fields are displayed as per the transaction type selected.
- Click the E banking reference number link. The system displays the View Pending Authorization Transaction screen along with the audit details.
   OR

Select the check box in front of the transaction. Click the **Authorize** or **Reject** button to Authorize or Reject the transaction.



#### **View Pending Authorization Transaction**



#### **Field Description**

Field Name	Description
Audit Details	
Authorizer's	[Display] This column displays the user id of the user from which the transaction was last authorized.
Authorized On	[Display] This column displays the details of the date and time on which the transaction was last updated/ authorized.
Status	[Display] This column displays the status of the transaction.
Value Date	[Display] This column displays the value date of the transaction.
Amount	[Display] This column displays the amount of the transaction with currency.
Note	[Display] This column displays the Note if any was given while initiating / authorizing the transaction

Click the **Back** button to return to the previous screen.



Click the **Reject** button the system displays the Reject screen.

OR

Click the **Send to Modify** button to send the transaction for modifications.

OR

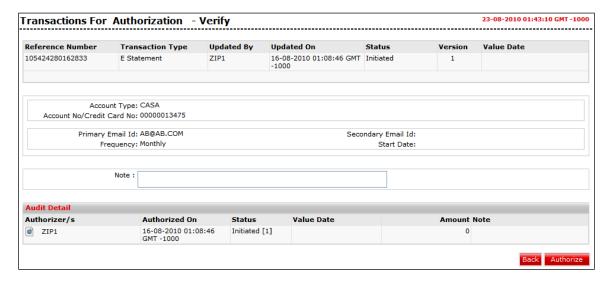
Click the **Authorize** button. The system displays the **Transaction for Authorization - Verify** screen



## 5.1. Authorize transaction

 Click the Authorize button. The system displays the Transaction for Authorization -Verify screen

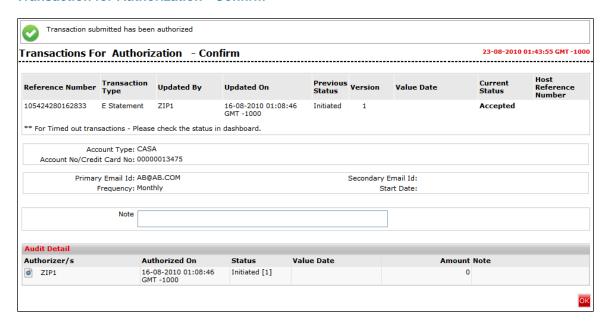
#### **Transaction for Authorization - Verify**



- Click the **Back** button to return to the previous screen.
   OR
   Click the **Authorize** button. The evident displays the **Transaction for Authorize**.
  - Click the **Authorize** button. The system displays the **Transaction for Authorization - Confirm** screen.
- On authorizing the transaction if there are more than one Authorizers the transaction goes to the semi authorized state and needs to be further authorized by the second authorizer in a similar process as shown above.



#### **Transaction for Authorization - Confirm**



4. Click the **OK** button. The system displays the **Transaction to Authorize** screen



# 5.2. Reject transactions

1. Click the **Reject** button on the View Pending Authorization transaction screen. The system displays the **Transaction for Reject - Verify** screen.

#### **Transaction for Reject - Verify**

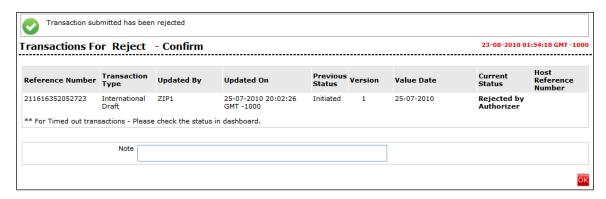


 Click the **Back** button to return to the previous screen to make any changes OR

Click the Reject button to confirm the Rejection.



#### **Transaction for Reject - Confirm**



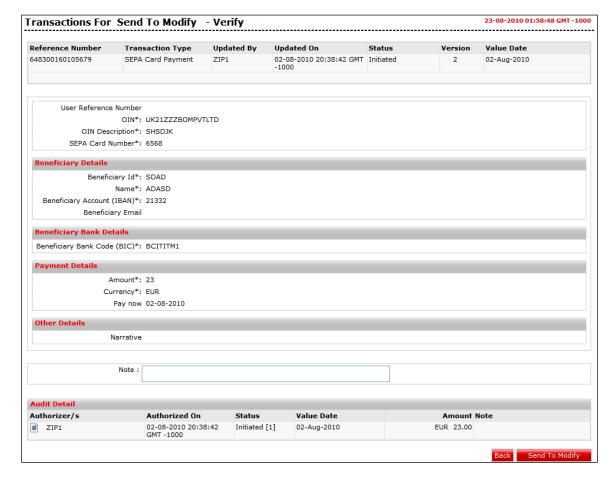
3. Click the **OK** button the system displays the **Transaction to authorize** screen.



## 5.3. Send To Modify

 Click the Send To Modify button. The system displays the Transactions for send to Modify - Verify screen.

#### **Transactions for send to Modify - Verify**



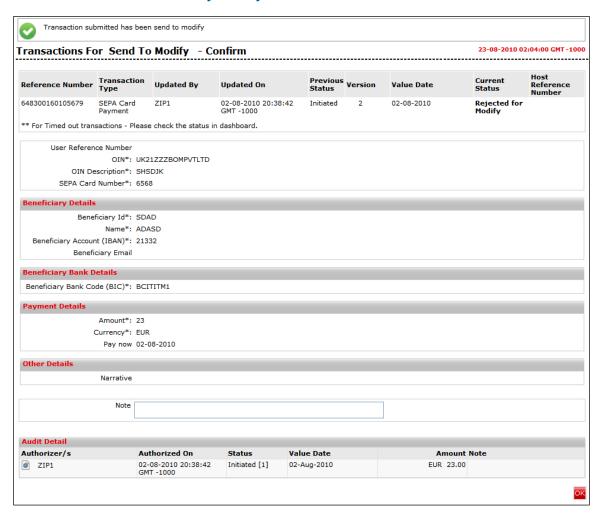
2. Click the **Back** button to return to the previous screen.

OR

Click the **Send to Modify** button. The system displays the **Transactions for send to Modify - Confirm** Screen



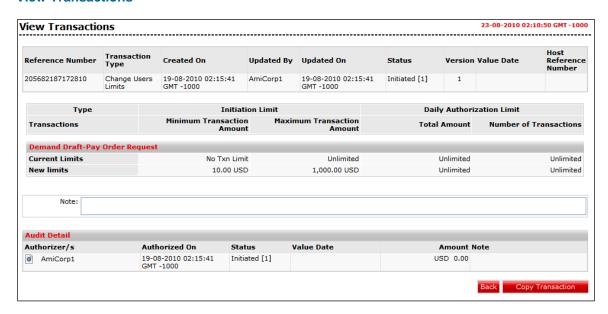
#### Transactions for send to Modify - Verify



- 3. Click the Ok button. The system displays the transaction to Authorize screen.
- Once the transaction has been sent for modification, the transaction is not available for further authorization and the transaction is available with the previous authorizers for Copy.
- 5. The transaction goes to the initiator for modification. The transaction is available with all the authorizers to copy the transaction and initiate a similar transaction if required.



#### **View Transactions**

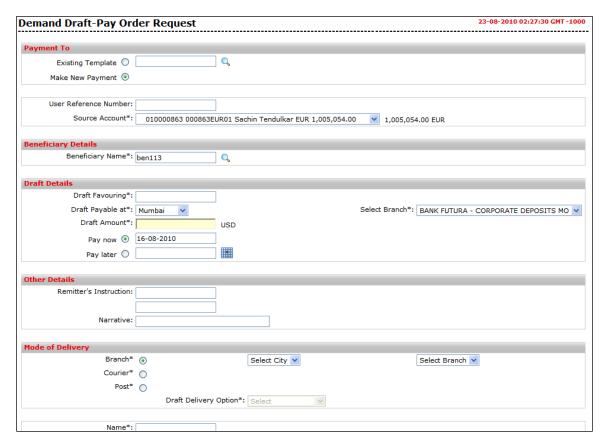


6. Click the **Back** button to return to the previous screen.

Click the **Copy transaction** button. The system displays the initiate transaction screen to modify the transaction.



#### **Initiate Transaction**



- 7. Modify the transactions details and click the **initiate** button. The system displays the verify and confirm screen for the transaction.
- 8. The transaction is available for authorization to the authorizers again.



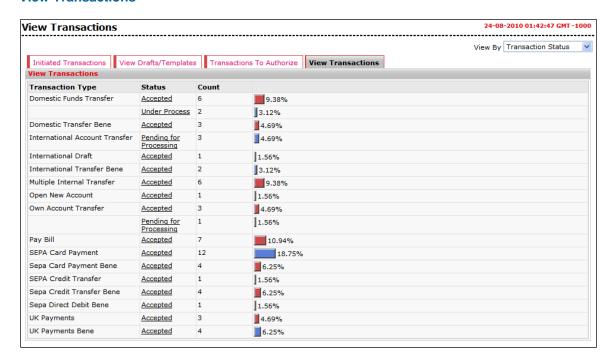
## 6. View Transactions

View Transactions Tab displays the transactions for which you have view access. You can see the transactions initiated or authorized by other users. You can see the summary templates using predefined criteria through which you can drill down to view actual transaction details.

#### To view transactions

- 1. Logon to Internet Banking application
- 2. Navigate through the menu to **Transactio Activities >View Transactions**. The system displays the **View Transactions** screen

#### **View Transactions**



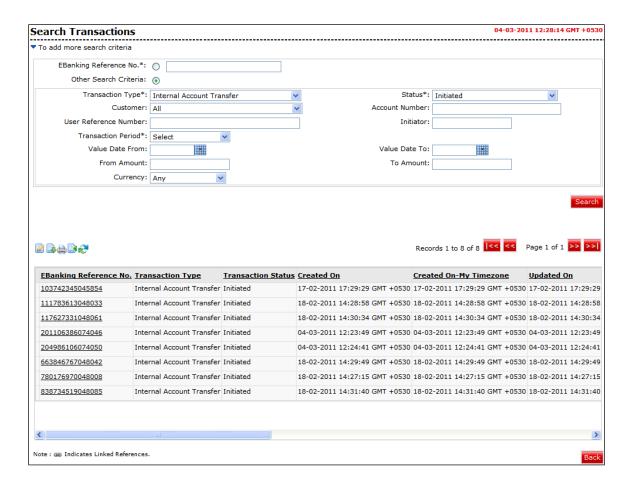
#### **Field Description**

Field Name	Description
Transaction Type	[Display] Gives the list of transaction.
Status	[Display] This column displays the status of transactions.
Count	[Display]  Number of transaction for each transaction type with same status.
Graph	[Display] This column displays the count as a graph.

3. Click the **status** link. The system displays search authorization transactions screen.

#### **Search Transactions**





#### **Field Description**

Field Name	Description
Search By	
EBanking Reference	[Radio Button, Input]
Number	Select the radio button and enter the ebanking reference number of the transaction.
Other Search Criteria	[Radio Button]
	Select the radio button search by other search criteria.
Transaction Type	[Dropdown]
	Select the transaction type from the list.
Status	[Dropdown]
	Select the status from the list.
Customer	[Dropdown]
	Select the customer id from the list.



Field Name	Description
Account Number	[Input] Type the account number.
User Reference Number	[Input] Type the user reference number.
Transaction Period	[Dropdown] Select the period in which the transaction was initiated. Values:  • Last 1 Day • Last 6 Months • Last n Transactions Custom Date
From Date	[Date picker] Enter the date from to search by date range. From Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
To Date	[Date picker] Enter the To Date to search by date range. To Date will be enabled and mandatory if Custom Date is selected in the Transaction Period dropdown.
Value Date From	[Date picker] Enter the Value Date From to search by value date range.
Value Date To	[Date picker] Enter the Value Date To to search by value date range.
From Amount	[Input] Enter the From Amount to search by amount range.
To Amount	[Input] Enter the To Amount to search by amount range.
Currency	[Dropdown] Select the currency from the list.
Search Results	
EBanking Reference Number	[Display] This column displays the EBanking Reference Number of the Transaction.



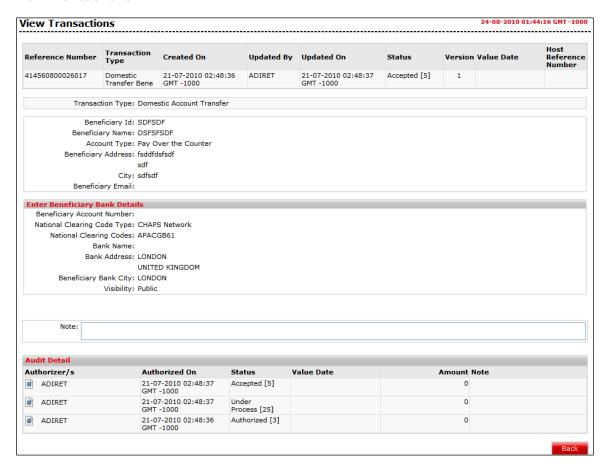
Field Name	Description
Transaction Type	[Display] This column displays the Name of the Transaction.
Transaction Status	[Display] This column displays the status of the Transaction.
Created On (Entity Time zone)	[Display] This column displays the Date of creation of the Transaction as per the entity time zone.
Created On (My time zone)	[Display] This column displays the Date of creation of the Transaction as per the user's preferred time zone.
Updated On	[Display] This column displays the Date of update of the Transaction.
Created By	[Display] This column displays the User id with which the Transaction is created.
Updated By	[Display] This column displays the User id with which the Transaction is updated.
User Reference Number	[Display] This column displays the User Reference no of the Transaction.
Value Date	[Display] This column displays the Value date of the Transaction.
Updated on My Time zone	[Display] This column displays the date, time and time zone details of the transaction update.
Created on My Time zone	[Display] This column displays the date, time and time zone details of the transaction Created.
Source Branch code	[Display] This column displays the Source branch code of the transaction.
Customer ID	[Display] This column displays the customer id of the user.



Field Name	Description
Transcation Id	[Display] This column displays the transaction id of the transcation.
Template Type	[Display] This column displays the type of temaplte if the transaction is saved as a template

- 4. The additional search criteria fields and additional search result fields are displayed as per the transaction type selected.
- 5. Click the **Reference Number** link to view the further details of the transaction.

#### **View Transactions**



Click the **Back** button to return to the Dashboard OR

Click the **Copy transaction** button to copy the transaction. The system displays the initiate respective transaction screen with similar details.



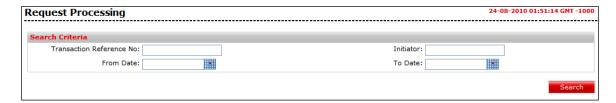
## 7. Transactions to Release

Transactions to release transaction allow you to release the transaction if the transaction is set as release required. The transaction is available in the dashboard for release.

#### To view transactions

- 1. Logon to Internet Banking application
- 2. Navigate through the menu to **Tranaction Activities > Transactions To Release**. The system displays the **Transactions To Release** screen.

#### **Transactions to Release**



#### **Field Description**

Field Name	Description
Entity	[Mandatory, Dropdown] Select the Entity from the dropdown list.
Customer Id	[Optional, Alphanumeric, 20]  Type the Customer Id for the search criteria.



Field Name	Description
Transaction Reference Number	[Optional, Alphanumeric, 20] Type the Transaction Reference Number for the search criteria.
Initiator	[Optional, Alphanumeric, 20]  Type the name of the initiator for the search criteria.
Start Date	[Optional, Pick List] Select the Start date for the search criteria.
End Date	[Optional, Pick List] Select the End date for the search criteria.

3. Enter the required data, Click the **Search** button. The system displays Transactions to Release screen.

#### **Transactions to Release**



#### **Field Description**

Field Name	Description
EBanking Reference Number	[Display] This column displays the EBanking Reference Number of the Transaction.
Transaction type	[Display] This column displays the type of the Transaction.
Status	[Display] This column displays the status of the Transaction.
Created On	[Display] This column displays the Date of creation of the Transaction.
Updated On	[Display] This column displays the Date of update of the Transaction.



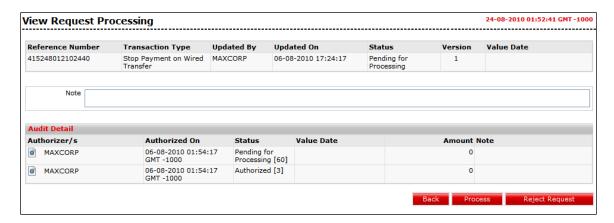
Field Name	Description
Created By	[Display] This column displays the User id with which the Transaction is created.
Updated By	[Display] This column displays the User id with which the Transaction is updated.
Version	[Display] This column displays the Version no of the Transaction.
State Bill	[Display] This column displays the State bit of the Transaction.
Authorization type	[Display] This column displays the Authorization type of the Transaction.
Bulk File transaction	[Display] This column displays if the transaction is a bulk/ file transaction.
Status code	[Display] This column displays the status code of the Transaction.
User Reference Number	
Account Cust id	[Display] This column displays the account cust id of the Transaction.
Account Number	[Display] This column displays the account number of the Transaction.
Source Branch code	[Display] This column displays the Source branch code of the Transaction.
Txn Amount	[Display] This column displays the amount of the Transaction.
Customer Id	[Display] This column displays the Customer id of the Transaction.
Cust group id	[Display] This column displays the Customer id group of the Transaction.
Currency	[Display] This column displays the currency of the Transaction.



Field Name	Description
Bulk file Reference Number	[Display] This column displays the bulk file Reference no of the Transaction.
Linked Reference No	[Display] This column displays the linked Reference no of the Transaction.
Transaction Under process	[Display] This column displays the name of Transaction under process
Value Date	[Display] This column displays the Value date of the Transaction.

4. Click the E Banking Reference Number link to view the View Release screen.

#### **View Release**



5. Click the Back button to return to the Dashboard

OR

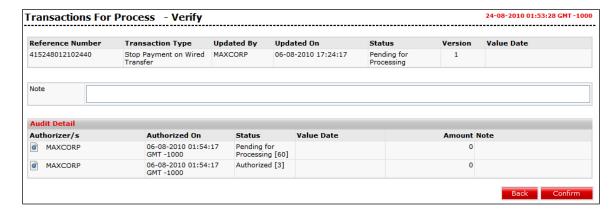
Click the **Accept Request** button to accept the Release request. The system displays the **Transaction for accept request - Verify** screen.

OR

Click the **Reject Request** button to reject the Release request. The system displays the **Transaction for Accept/ Reject request - Verify** screen

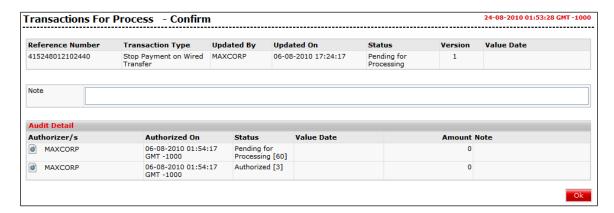


#### Transactions for Accept/ Reject Request - Verify



Click the Back button to return to the previous screen.
 OR
 Click the Confirm button. The system displays the Transaction to Accept/ Reject - Confirm screen.

#### Transactions for Accept/ Reject Request - Confirm



7. Click the **OK** button. The system displays the Transaction to release Screen.





Oracle FLEXCUBE Direct Banking

Retail Customer Services Transaction Dashboard User Manual

May 2012

Version Number: 12.0.0

Oracle Corporation
World Headquarters
500 Oracle Parkway
Redwood Shores, CA 94065
U.S.A.

Worldwide Inquiries:

Phone: +1.650.506.7000 Fax: +1.650.506.7200

oracle.com

Copyright © 2012

Oracle and/or its affiliates. All rights reserved.

This document is provided for information purposes only and the contents hereof are subject to change without notice. This document is not warranted to be error-free, nor subject to any other warranties or conditions, whether expressed orally or implied in law, including implied warranties and conditions of merchantability or fitness for a particular purpose. We specifically disclaim any liability with respect to this document and no contractual obligations are formed either directly or indirectly by this document. This document may not be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose, without our prior written permission. Oracle is a registered trademark of Oracle Corporation and/or its affiliates. Other names may be trademarks of their respective owners.



